

University of Sydney Law Library Facilities for students

<http://www.library.usyd.edu.au/libraries/law/>

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About the Law Library

Welcome to the University of Sydney Law Library. Our web page is:

<http://www.library.usyd.edu.au/libraries/law/>

Where are we?

Address:

Level 8, Law School C13
173-175 Phillip Street
Sydney NSW 2000

See <http://www.library.usyd.edu.au/libraries/law/lawhours.html> for more address details (including a map) and our current opening hours.

Contacting Staff

The Information Desk on Level 8 of the Library is always staffed and can be contacted during opening hours on:

Phone: (02) 9351 0216. e-mail: library@law.usyd.edu.au

For other Library contacts see:

<http://www.library.usyd.edu.au/libraries/law/services.html#contacts>

Borrowing

Borrowing conditions

The University of Sydney houses two collections able to be borrowed, the **Law Short Loan** and **Law Research** Collections.

Collection	Loan Period	Renewals	Number of items	Late Fine
Law Research	8 weeks (unless recalled)	Unlimited (Unless recalled)	Unlimited	\$1.00 per day (\$2.00 per day if recalled)
Law Short Loan	1 week	None	Unlimited	\$1.00 per day
Law Reserve	2 hours (some items available for overnight loan)	yes	2 at a time	\$2.50 per hour

Law Reserve is a short loan collection allowing access to high demand materials. Items held in Law Reserve are listed in the Library Catalogue. You can search under Course or Lecturer name, as well as by author or title.

See <http://www.library.usyd.edu.au/libraries/law/services.html#policy> for more information.

For more information on borrowing conditions see:
<http://www.library.usyd.edu.au/borrowing/>

Student / Library Card

Your student ID card is also your Library card.

Use your card to:

- borrow items from any University of Sydney Library
- view and renew your loans via MyLibrary
- pay library fines on-line

You must have your card with you to borrow. You cannot borrow using another person's card. You cannot delegate someone else to borrow on your behalf unless accompanied by a medical certificate or extenuating circumstances. Please contact the Law Librarian on 9351 0220 or the Circulation Librarian on 9351 0217 for more information.

Any queries re your card, borrowing conditions, replacing lost cards contact the Circulation Librarian on:

Phone: 9351 0217 or e-mail: library@law.edu.au

Borrowing items not available from the Law Library

Intercampus Loans

Now available to ALL students and staff of the University of Sydney.
Where an item is not available at your local campus, you can now request it be delivered from a Library at any other University of Sydney campus. (Exception: Short Loan, Reserve and Reference Collection items cannot be requested for Intercampus Delivery.) Requests can be made via the University of Sydney Library Catalogue.

See <http://www.library.usyd.edu.au/borrowing/requests.html#intercampus>

Borrowing at another Australian University (ULA Scheme)

University Library Australia (ULA) allows you to obtain a library card at any participating library. Most participating libraries charge a fee for borrowing from their collections. For more information re the scheme see:

<http://www.library.usyd.edu.au/borrowing/cards.html#ula>

Inter Library Loans / Document Delivery

Post-graduate students and Academics are eligible for Inter-library loans, if an item is not held in the Law Library.

For more information contact the Law Library Inter Library Loans team at library@law.edu.au

Or see:

<http://www.library.usyd.edu.au/borrowing/docdel/>

Services available for distance students

Research students and Course work students enrolled in Intensive courses who do not live in the Sydney area may be eligible to receive distance services.

These may include posting items from our Law Research collection to students and scanning and e-mailing cases, journal articles etc not already available on-line. In most circumstances we cannot send out items from our Law Short Loan collection.

For more information and to see whether you are eligible ring the Circulation Librarian on 02 0351 0217 or the Law Librarian on 02 9351 0220.

Research aids

Research plan template

This plan has been developed by University of Sydney Library Staff for recording search strategies and results of your database searches.

See <http://www.library.usyd.edu.au/subjects/researchplan.pdf>

Writesite

Provides students with online support to help develop their academic and professional writing skills.

Access via your Unikey login.

URL: <http://writesite.elearn.usyd.edu.au/>

The Learning Centre

This Centre assists students in developing learning, research and writing skills.

The Centre runs various free workshops on essay and thesis writing, critical reading, oral presentation skills and time management.

They also provide links to downloadable resources to aid students.

See http://www.usyd.edu.au/stuserv/learning_centre/

Library Classes

Each semester the Law Library runs legal research classes on a range of topics, including database and subject specific, finding journal articles and other resources.

See <http://www.library.usyd.edu.au/libraries/law/classes.html> for the schedule of available classes.

Research Consultations

Library staff are happy to give one to one consultations on finding references on your topic or on using individual databases.

To make an appointment e-mail or ring:

library@law.usyd.edu.au

9351 0293 Tuesday, Wednesday, Thursday,
Or 9351 0217 Monday and Friday

Textbooks

The following is a list of useful legal research texts:

Hutchinson T, *Researching and writing in law*, Sydney, LBC, 2001

Cook C et al, *Laying down the law*, 6th ed, Sydney, Butterworths, 2005

Bott, Bruce, *Nemes and Coss' Effective legal research*, 3rd ed, Sydney, LexisNexis Butterworths, c2007

Check the Library Catalogue for location and availability:

<http://opac.library.usyd.edu.au/>

Study Carrels

Full time postgraduate research students may apply for a study carrel situated in the Law Library. There is always a waiting list for these. Please contact the Law Library's Administrative Officer on library@law.edu.au

Group Study and Discussion Rooms

There are two group study / discussion rooms available for use by University of Sydney Students within the Library. They may be booked, on the day, for 2 hours with one renewal per group.

To make a booking, or for more information go to the Information Desk on Level 8 or ring 9351 0216.

Electronic access and resources

Off Campus access to Library Databases and Resources

Library databases and resources can be accessed remotely. To see a list of available Legal databases see the Law Library Databases page:

<http://www.library.usyd.edu.au/libraries/law/databases.html>

Access is gained via your UniKey login and password. You select the resource you wish to access from the **Law Library databases** page and follow the prompts to enter your UniKey details.

For more information see:

<http://www.library.usyd.edu.au/databases/wam.html>

Computer access

Library computers

Computers on Level 8 of the Law Library can be access for free for Legal Research.

To access our computers you need to log in with your full barcode number which is on your student card, staff card or library card.

Computer access lab

The University of Sydney Computer access lab is on Level 7 of the Library. Computers are access via your Unikey account. Printing and internet access are paid for out of your UniKey account.

For more information see:

<http://itassist.usyd.edu.au/student/services/labs/index.shtml>

Printing and photocopying

There are photocopiers located on Level 8 and Level 10 of the Law Library. You will need to use a copy card. We do not have coin operated copiers. Copies cost 11 cents a page.

Any card with a magnetic strip such as your student card, staff card, Medicare card or a credit card can be used as a copy card. Alternatively you can purchase a card.

Printing from the Library computers on level 8 is also paid for with these cards.

For more information on photocopying and printing see:

<http://www.library.usyd.edu.au/about/printing.html>

Wireless access

Wireless is available within the Law Library on all floors.

For more information see:

<http://itassist.usyd.edu.au/staff/support/setup/wireless/index.shtml>